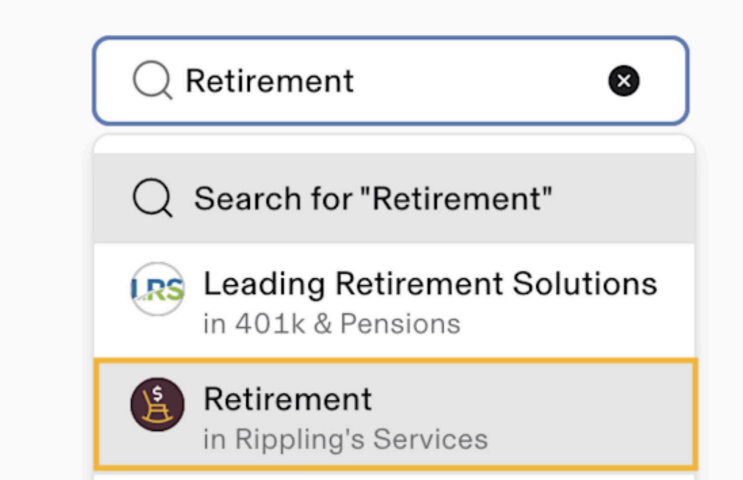
Installing Rippling's Retirement App

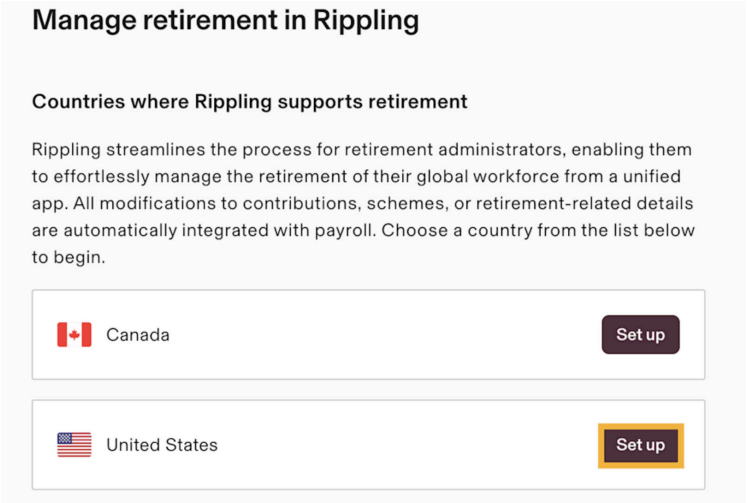
Background: The Rippling Retirement App set up is required for your plan's deductions to successfully transmit between Human Interest and Rippling.

Steps to install:

1. **Navigate to the Rippling App Store located in the "Platform Section", search for Retirement.**

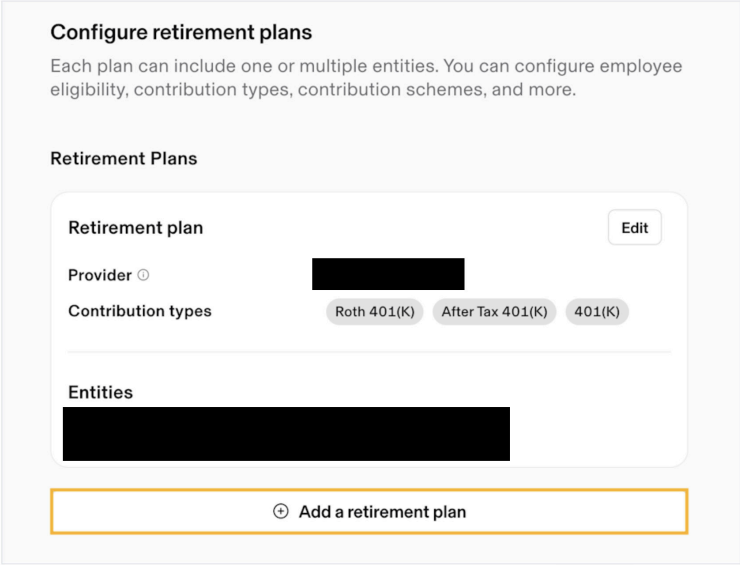


2. **Select "United States" as the country.**

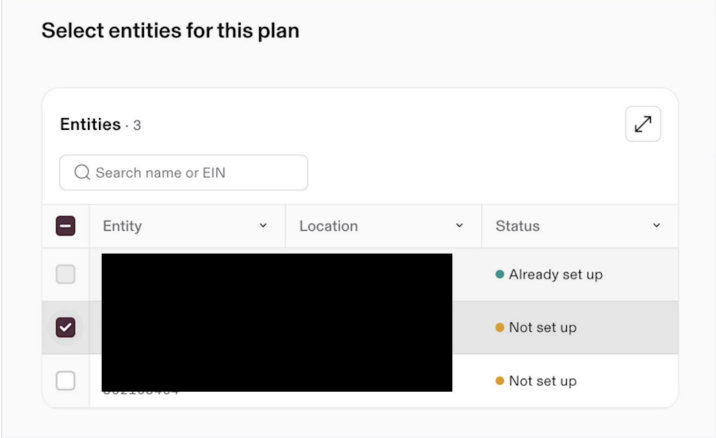


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3. **At the bottom of "Configure retirement plans", select "+ Add a retirement plan".**

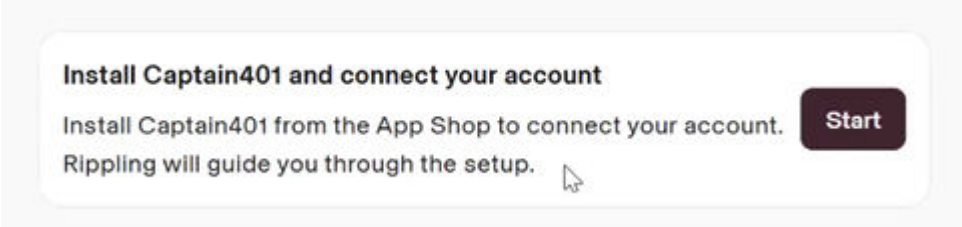


4. **[Option if plan has multiple entities] Select the relevant entity to create the 401(k) plan. If a plan is set up for one entity, it will be noted as "Already set up".**



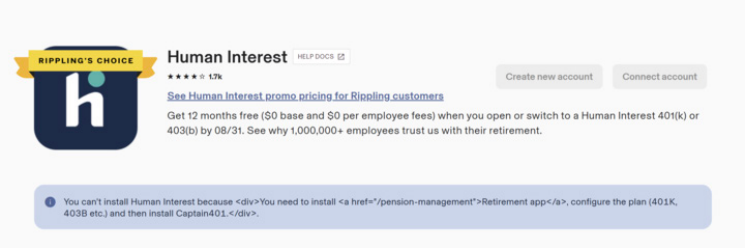
5. **Enter the plan details, which includes selecting the supported Contribution Types:**
   a. 401(K)
   b. Roth 401(K) (is option is not available, proceed)
   c. 401(K) Loan Payment (Plan Loans)

6. Once done, a Start button will appear next to Install Captain401.



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7. Connect your account to proceed with the connection.

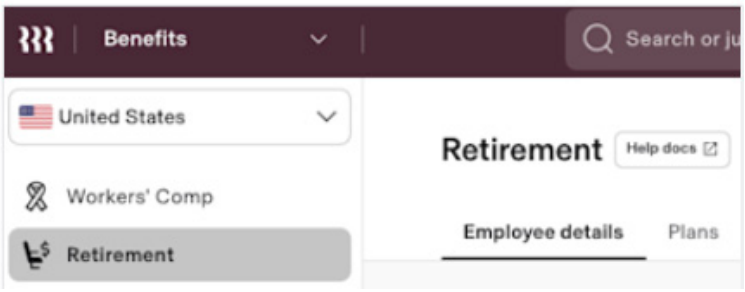


8. Employer Match Cap Strategy

a. Please select the last option - “Do not cap employee or company contributions”.

9. After installation is complete, the Retirement app can be found by following these steps.

a. Go to the main sidebar, select Benefits and select Retirement.



If you have additional questions please refer to Rippling’s help article

Human Interest Inc. is an affordable, full-service 401(k) and 403(b) provider that seeks to make it easy for small and medium-sized businesses to assist their employees with investing for retirement. For more information, please visit humaninterest.com.

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